

This course is for students accepted into the Museum Studies Certificate Program who have been offered a museum studies-related internship to gain experience in an institution or organization and will earn academic and experiential credit. An academic research project is required. Enrollment is subject to approval of the course application.

This course is expected to introduce the museum studies students to professional museum practices. The student will gain practical experience and learn about museum career paths. Students will gain work skills and networking capabilities related to their field of internship.

The internship must be at least 105 hours during the semester to earn academic credit. The student is expected to meet with the faculty instructor prior to the start of the internship and after the internship ends, and to communicate regularly with the faculty instructor.

The student, along with a faculty instructor, will devise a course proposal and project description directly related to the internship position and research component of the course. Examples of research projects include – curated/interpretive exhibits, informative blogs, tour brochures or displays, archival research papers etc.

The course proposal will provide a description of the internship and how course objectives relate to the practical internship experience and academic research.

Once the course application is approved, CRN # will be created for registration.

Requirements:

- Student must be accepted into an approved internship position. **Please attach letter of internship offer.** Internships may be paid or unpaid. *It is important to note that all applications for internship credit are carefully reviewed. Internships must be clearly related to museum studies.*
- Student must be registered during the semester of the internship.
- **The applicant must be enrolled in the museum studies certificate program** and is required to register for FCID 5015/7015– maximum 3 credit hours.
- A schedule for communication between the faculty instructor and student should be determined and included.

Questions? Please see the museum studies program director.

Name (Last, First MI): _____ ID#: _____

UGA email: _____ Phone: _____

Semester to be enrolled in FCID5015/7015 (**must be concurrent with internship employment**):

Expected date of graduation: _____

Major/Degree Program: _____ UGA GPA: _____

Internship Title: _____

Location of Internship: _____

Start date: _____ End date: _____

Hours per week employed in internship: _____

Title or brief statement of museum project:

In order to receive credit for the course, students must submit the following:

TYPE OR PRINT STUDENT NAME: _____

STUDENT SIGNATURE: _____

To be completed by Instructor of Record

Instructor of Record (current UGA faculty):

TYPE OR PRINT INSTRUCTOR NAME: _____

INSTRUCTOR SIGNATURE: _____

This application and additional materials should be saved as one PDF file, with the application first, followed by additional materials, and sent to history@uga.edu.

Deadline - application and materials must be submitted at least 2 weeks prior to the start of the semester concurrent with the internship.

Approved: _____ Date: _____

(AKELA REASON, DIRECTOR)

CRN #: _____

Questions? Please contact Dr. Akela Reason <mailto:areason@uga.edu>.

